

**MINUTES – CITIZENS OVERSIGHT/ FINANCE
ADVISORY COMMITTEE
SPECIAL MEETING – APRIL 25, 2018
VETERANS MEMORIAL HALL – 3:30 P.M.**

MEMBERS PRESENT:	Barbara Spagnola	Chairperson
	John Martin	Vice-Chairperson
	Bart Beckman	Member
	David Betonte	Member
	John Erwin	Member
	Walter Heath	Member
ABSENT:	Dawn Addis	Member
STAFF PRESENT:	Scott Collins	City Manager
	Jennifer Callaway	Finance Director
	Sandy Martin	Budget and Accounting Manager
	Valerie Webb	Senior Accounting Technician
	Steve Knuckles	Fire Chief
	Rob Livick	Public Works Director
	Gregory Allen	Police Chief
	Jody Cox	Police Commander
	Bonnie Johnson	Support Services Manager

ESTABLISH A QUORUM AND CALL TO ORDER

The meeting was called to order at 3:30 p.m., with 6 members present. Member Addis was absent.

COMMITTEE MEMBERS ANNOUNCEMENTS & PRESENTATIONS

Walter Heath invited the community to participate in an upcoming clean-up event at the Morro Bay Blvd roundabout on Saturday September 28th.

PUBLIC COMMENT PERIOD

<https://youtu.be/OQcD88MsGts?t=4m34s>

No public comment.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FOR THE MARCH 20, 2018, REGULAR CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING
<https://youtu.be/OQcD88MsGts?t=4m52s>

MOTION: Member Betonte moved to approve the CFAC meeting minutes of March 20, 2018 without revision. Member Heath seconded and the motion carried 6-0.

B. BUSINESS ITEMS

1. BRIEF FINANCE DEPARTMENT UPDATE – OPENGOV

<https://youtu.be/OQcD88MsGts?t=6m47s>

Senior Accounting Technician Valerie Webb shared the progress on having data uploaded to the OpenGov transparency portal.

2. DISCUSSION ON MEASURE Q PROPOSED BUDGET FOR FY 2018/19

<https://youtu.be/OQcD88MsGts?t=10m17s>

Finance Director Callaway presented a general overview of the Measure Q proposed budget allocations. Discussion covered the planned purchase of a new engine for the fire department and it was recommended that Chief Knuckles provide a staff report to compare financing options and sources.

<https://youtu.be/OQcD88MsGts?t=55m19s>

Discussed the police department proposed use of funds for cameras, computer aided dispatch program, and two pilot positions for a full-time records clerk and an administrative sergeant. The committee is wary of using Measure Q funds for labor costs and recommends that the contract on the body cameras is reviewed by the city attorney.

<https://youtu.be/OQcD88MsGts?t=1h34m36s>

Discussed funding for street maintenance, continuing with current plan for road work. A new storm drain master plan is going to be included with OneWater.

<https://youtu.be/OQcD88MsGts?t=1h51m15s>

Committee is approving the Measure Q requests as presented with the recommendations and concerns above. Chairperson Spagnola will provide a memo to management summarizing the advice of the committee.

MOTION: Member Health moved to approve the amounts for proposed Measure Q expenditures, with the provision the Chair send a memo to the City Clerk or City Council that outlines the concerns as indicated. Member Erwin seconded and motion carried 6-0.

3. DISCUSSION ON PROPOSED GENERAL FUND FY 2018/19 BUDGET

<https://youtu.be/OQcD88MsGts?t=1h55m14s>

Finance Director Callaway answered many of the committee members questions in advance of the meeting. Cost allocation plan is extremely outdated, a RFP is out now to get these amounts brought current. Committee complimented the new format of the budget. Discussed increasing PERS liabilities.

4. SUBCOMMITTEE UPDATES

None.

C. SCHEDULE NEXT MEETING

The next Regular Meeting of the Citizens Finance Advisory Committee is scheduled for Tuesday, May 15, 2018.

D. ADJOURNMENT

<https://youtu.be/OQcD88MsGts?t=2h27m10s>

The meeting adjourned at 6:04 p.m.

Recorded by:
Valerie Webb